



Creating a Powerful Voice in the State
of Utah for Higher Education Staff

Conference Call Dail-In Number:
(435) 865-8007

**UHESA Meeting #91
Telephone Conference Call Meeting
June 19 2013, 2:00 pm**

Welcome & Roll Call

Bruce welcomed everyone to the conference call and called the meeting to order at 2:02 p.m. Bruce excused Kim today and indicated that she had asked him to conduct the meeting.

	# of delegates planning to attend July Conf
Dixie State University: Kathleen Briggs	(2)
Salt Lake Community College: Jon Glenn	(2)
Snow College:	(1-2)
Southern Utah University: Bruce Barclay, Ron Cardon, Sheri Butler	(5)
University of Utah: Holly Bigelow	(3)
Utah State University:	(unknown)
Utah State University Eastern: Juanita McEvoy	(2)
Utah Valley University: Brett McKeachnie	(1)
Weber State University: Lynette Jensen, Aubrey Lord, Brittney Haycock	(3)

Approval of Minutes from May 17 minutes: Kathleen moved to approve, Brett seconded, approved unanimously.

Committee Reports

- Media and PR: James was not in attendance today. Bruce asked if anyone knew of any updates that were needed on the website. No one knew of any. New delegates will posted as well as any other updates after the July conference meeting. Reminder to all delegates to join linkedin under UHESA.
- Legislative-Holly Bigelow: Contact legislators in July first time this year, second time in August so that when we contact them in February they have already heard from us. Today is "Interim Day" so legislators are meeting today and are active at this time.
- Kathleen Briggs indicated that Dixie State University Stephen Nadauld has agreed to speak with UHESA in the fall on one of the conference call meetings.

UHESA Annual Conference information – Bruce Barclay

- The conference agenda and registration forms were sent today to the delegates. Bruce clarified the cost of the registration and explained that the conference fee can be paid with the annual dues if preferred or separately as indicated on the registration form. He encouraged everyone to complete the registration form and send it back to him as soon as possible and asked how many delegated from each institution were planning on attending.

- Parking is to the south of the Sharwan Smith Center (not shown on the map). Contact Stratford Court ASAP regarding lodging reservations and don't forget half off on Shakespeare tickets for those that want to attend. Remember to bring exchange gifts.
- Bruce reviewed the items of discussion for the annual conference and asked delegates to email other concerns or comments for discussion to him. Also, asked everyone to see if they can get the number of exempt and non-exempt employees at each institution and send it to Bruce prior to the meeting.
- Proxy Votes: If delegates are not going to be attending the annual conference, they need to make sure that their proxy vote is taken care of and email to Bruce who will have your vote.
- Positions on the UHESA board that will be open for nomination are president-elect and secretary. The legislative committee chair and the PR/media committee chair can indicate whether they want to continue or not. If one or both want to continue, the positions can be ratified by the delegates. If one or both do not want to continue, the positions would be open for nominations. If anyone knows they would like to serve in any of the open positions, please email Bruce and let him know ahead of time. If no one indicates an interest prior to the meeting, someone will get nominated at the meeting.

Annual dues: Sheri asked if anyone was planning to pay their annual dues prior to the end of the fiscal year. She requested that if anyone needs their invoice to let her know and she will follow up with Jenn and get it to them immediately.

Adjourn: Motion by Brett to adjourn at 2:27pm.

Next Meeting will be in Cedar City, UT on the campus of Southern Utah University July 18th and 19th 2013