

UHESA Meeting #77
April 18, 2012
Telephone Conference Call Meeting
2:00-3:00 pm

Welcome and Roll Call

Sheri Butler called this meeting to order and the following individuals attended.

<i>Dixie State College:</i>	<i>Sheila Cannon and Don Johnson</i>
<i>Salt Lake Community College:</i>	<i>Kevin Doney</i>
<i>Snow College:</i>	<i>No one in attendance</i>
<i>Southern Utah University:</i>	<i>Sheri Butler, Travis Rosenberg, Ron Cardon, and Bruce Barclay</i>
<i>University of Utah:</i>	<i>Jennifer Reed and Shayla DeGooyer</i>
<i>Utah State University:</i>	<i>Taci Watterson and Bill Jensen</i>
<i>Utah State University – College of Eastern Utah:</i>	<i>Juanita McEvoy and Kim Rasbold</i>
<i>Utah Valley University:</i>	<i>No one in attendance</i>
<i>Weber State University:</i>	<i>Betty Gilchrist and Lynette Jensen (for Kristi Nielsen)</i>

Approve Minutes

The minutes from our March meeting were reviewed by the delegates. Kevin made the first motion to approve the minutes with Travis second, and the vote was unanimous.

Budget Report

Jennifer reported that nothing much has happened since she took over this responsibility. The current balance is \$7392.82. She mentioned that she is missing the 2011-2012 dues from USU-Eastern, as well as two conference payments of \$25.00 each. Jennifer will send them an invoice. After she receives these payments, she will provide a copy of the budget for us.

She mentioned that we must keep \$5000.00 in the bank in order to remain a non-profit organization. After some discussion, it was decided that she would bring the 2012-2013 invoices for dues to our May meeting.

Upcoming Meetings

Kevin briefly discussed our next meeting on Friday, May 11 at Salt Lake Community College. He mentioned that if the delegates need to know how to get to the Redwood Campus, he would send a map to us.

This meeting will be held from 9:00 am to 4:00 pm. A continental breakfast and lunch will be served on that day. Please let him know how many people will be attending this meeting from your institution. Kevin will ask Denise Huftalin, their Vice President over Student Services, to speak to us. He will also plan a group activity. Sheri reminded each of us to bring a prize to give away from your institution. This is always a fun activity.

Sheri mentioned that for those individuals who serve on the UHESA executive board, travel payments can be arranged for our upcoming meetings. Therefore, please let her know if you need some assistance.

We discussed a few items that Jennifer needed to have clarified for our annual conference on Thursday and Friday, July 12 and 13. She will send Sheri a list of hotel accommodations, and Sheri will send them out to the delegates. Jennifer will get a speaker from their campus and plan on at least one group activity. Sheri told her to use the agenda from last year, as it usually stays the same from year to year.

The past president, new president and president-elect from each institution should be invited to attend this conference.

Campus Reports

Dixie State College

Sheila mentioned that they will be holding their spring activity in May. Awards will be given out for two employees of the semester as well as the employee of the year. They are also in the midst of doing elections for next year.

Salt Lake Community College

Kevin mentioned that they recently presented their Outstanding Staff Awards. Forty people were nominated and six were selected; three people were full-time and three were part-time.

Southern Utah University

Ron mentioned that during commencement, two outstanding and two distinguished staff awards will be given out. Also, six scholarships in the amount of \$1000.00 each will be presented.

He reported that they will be doing some spring clean-up at the garden spot that the staff gave to the College for their 100 year anniversary.

Travis reported that next year he won't be able to keep his position as our Public Relations/Web Representative for UHESA. Therefore, he needs to be replaced in July. (Sorry, he won't be able to attend this meeting.) He mentioned that the web software he uses is housed at SUU; therefore, he suggested electing someone from their institution. If not, he believes the software could be transferred to another campus.

University of Utah

Jennifer reported that they recently had a 30 year employee pass away; therefore, they have created a staff scholarship in his name and people can donate to it now.

She stated that they have started receiving nominations for their staff awards. They are due June 8.

Shayla reported that their shred for free day will be held tomorrow (Thursday) at the U of U. When everything is weighed, the money that they receive will go towards staff scholarships.

Utah State University

Taci reported that they held their annual Classified Employees Association (CEA) Award Luncheon with 500 people attending. They will also be having a joint association brown bag luncheon.

Bill mentioned that they held their Professional Employees Association (PEA) Award Luncheon with 400 people attending. They gave awards to employees of the third and fourth quarters.

Utah State University -Eastern

Juanita reported on their quarterly activity. Forty people donated items, which were auctioned off. They raised \$510.00, which will be given to a local charity. She reported that this event helped with their morale.

Weber State University

Betty reported that they held elections for the Classified Staff Advisory Committee (CSAC). Six people are being replaced on their board. She stated that they will be holding a Farewell/Welcome Luncheon for the outgoing and incoming board members. Helen Fink will be the new chairman for next year.

Lynette asked about parking fees for motorcycles at the other institutions. She was just wondering how this was handled. The delegates reported that most institutions charge a fee.

She asked about staff teaching as adjunct instructors. Some of the delegates mentioned that they have a few who teach, and others don't have any at all. She asked about payment for these individuals, and many of the delegates didn't have answers for her.

Adjourn the Meeting

Sheri thanked everyone for their hard work on their campuses. She looks forward to seeing us in May. Jennifer made the first motion to adjourn this meeting with Bill second, and all in favor. The meeting was adjourned at 2:40 pm.