

UHESA Meeting #72
October 19, 2011
Telephone Conference Call Meeting
2:00-3:00 pm

Welcome and Roll Call

Sheri Butler called this meeting to order and the following individuals attended.

<i>Dixie State College:</i>	<i>Sheila Cannon, Don Johnson, O.C. VanValkenburg, and James Miller</i>
<i>Salt Lake Community College:</i>	<i>Kevin Doney and Desi Nielsen</i>
<i>Snow College:</i>	<i>No one in attendance</i>
<i>Southern Utah University:</i>	<i>Sheri Butler, Travis Rosenberg, Bruce Barclay, and Ron Cardon</i>
<i>University of Utah:</i>	<i>Shayla DeGooyer and Jennifer Reed</i>
<i>Utah State University:</i>	<i>Taci Watterson, Craig Whyte and Bill Jensen</i>
<i>Utah State University – College of Eastern Utah:</i>	<i>Kim Rasbold and Juanita McEvoy</i>
<i>Utah Valley University:</i>	<i>No one in attendance</i>
<i>Weber State University:</i>	<i>Kristie Nielsen and Helen Fink</i>

Approve Minutes

The minutes from our September telephone conference call were reviewed by the delegates. Bruce Barclay made the first motion to approve the minutes, with Bill Jensen second, and the vote was unanimous. Sheila Cannon will send them to Travis Rosenberg to be posted.

November Quarterly Meeting

Our November meeting will be held at Dixie State College and will take place in the Gardner Center on Friday, November 11 from 9 am to 4 pm. Thanks to those delegates who submitted their RSVP's to Sheila. If you haven't done so, please send this information to her no later than Tuesday, November 8. She will send out another flyer with directions, etc.

Some of the delegates mentioned alternatives for motels within the St. George area. The delegates can choose to do what is best for them.

Legislative Report

Bill Jensen asked the delegates to put Thursday, February 16 on their calendars for UHESA day at the Capital. He has made arrangements for the Spruce Room from 10 am to 12 pm. This was

the same room that was used last year and it won't cost us anything to reserve it. He mentioned that he would like to have one of our legislative representatives come and speak with us, just as they did last year. Senator Urquhart, the Chair of the Higher Education Appropriation Subcommittee, and Senator Hillyard, Chair of the Executive Appropriations Committee, were mentioned. He will contact one of them.

As far as a letter to present to our legislators in November, we will talk about it at our next meeting and have it sent out by the end of the month.

Outsourcing University/College Functions

Bill has been asked to serve on a committee at Utah State University (USU) to review the possibility of outsourcing some of their auxiliary services, namely, food services, the bookstore and custodial services. This is being driven by their President because of the state of the university and the costs of providing such services. In the future, he wants to insure that the college will be better off economically. As far as employment, it will mostly affect students who work in food services. Their food costs drain funds. Therefore, Bill asked how many of the universities and colleges are using outsourcing on their campuses. Some of our delegates provided information relating to their schools.

Southern Utah University (SUU) has food services outsourced to Chartwells and it hasn't been a positive thing for them. The price of food and having flexibility with their services is the main issue. The university looked at putting a cafeteria in their library and Chartwells didn't think it was feasible; therefore, they aren't moving forward with this option. The bookstore was looked at and they aren't moving forward with this option either. The University of Utah (U of U) provides food services through Chartwells. Weber State University (WSU) was providing food services on the Ogden campus through Chartwells; however, when their contract ended, they went with Sodexo. The Ogden campus doesn't have any other option but to use their food services; however, the other campuses can do whatever they want.

If Bill has any other questions, he will contact these schools. He appreciated their input.

Staff Association Organizations

Sheila had some questions regarding the organization of the staff associations throughout the state and after she received responses from each of the schools, she created a table with this information. The delegates reviewed the information and felt that their schools were accurately presented.

Campus Reports

The following information was from the schools.

- Dixie State College (DSC): The Exempt Staff are promoting the purchasing of Dixie State license plates on campus. Both the Exempt and Non-Exempt Staff are working on a Benefits Fair to be held in the spring. Both associations attended the new employee meeting to reach out for new members. The Non-Exempt (Classified) Staff will hold their general meeting along with a Halloween luncheon on the 31st. They will also be in charge of a clothing drive for Christmas for the Children's Justice Center, which is an organization that helps with abused children. Families receiving help do not get any other kind of support from other charitable organizations. Everyone on campus will be invited to participate.
- Salt Lake Community College (SLCC): They will hold a President's Forum at the different campuses. The President will visit with each of them and this will give them a chance to get the word about their organizations. The delegates from each campus will assist them. The purpose is to unite faculty and staff.
- Southern Utah University (SUU): They are currently reviewing their By-laws and Constitution. As they review the information, they have discovered that they aren't living up to what their organization is all about. Therefore, they want the Staff Association to be more active on campus and hope this will help by getting their message out to everyone.
- Utah State University (USU): They recently re-wrote their By-laws and Constitution, which were approved. They have revamped their web site and started a Facebook page.
- Utah State University-Eastern (USU-Eastern): In September, they held their quarterly meeting and had a great turnout, as well as a good time. They also did some employee recognitions, which were great.
- University of Utah (U of U): They also went through their By-laws and Constitution and made changes. On September 29, they had a Staff Recognition Fair and they had over 4200 employees attend. They had pizza, ice cream, games, and gave away prizes. When the Museum of Natural History has its pre-grand opening, they will have a free staff day. They also recently had a free shred day, where employees could bring anything they needed to get shredded. The money that was made off of the amount collected goes to fund staff council scholarships. Last year they made over \$1800.00.
- Weber State University (WSU): They had a combined staff association meeting yesterday and addressed advisory committee and legislative issues. They are looking at holding an appreciation luncheon or ice cream social. The Classified Staff have updated their web site and some of their By-laws. The Professional Staff are creating a video that will be used to get the word out about their association.

This year, it seems that awareness seems to be the biggest issue for all of the schools.

During campus reports, a question was asked about how the associations distribute information to their staff. The following schools responded.

- DSC has member Email distribution lists.
- SLCC has member Email distribution lists.
- USU has a professional staff Email distribution list of events as well as a quarterly newsletter. This works well for them, but he isn't sure about the classified staff.

Bill asked about staff awards. How and when are they awarded at the schools? Their university awards them on a quarterly basis; however, they are having problems receiving nominations. After visiting about their nomination form, the delegates felt that their form should probably be simplified.

- DSC mentioned that the Classified Staff was giving out two awards for the Employee of the Semester (fall and spring); however, they have also had problems receiving nominations. Therefore, they will only give out an Employee of the Year Award this year.
- SUU reported that they have two outstanding and two distinguished awards given out annually. The qualifications for these awards vary quite a bit.
- WSU said that their Human Resource Department does annual awards. Monthly Super Staff Awards are given from the Professional Staff Advisory Committee. One of the annual awards is a Presidential award and it is quite extensive.

Next Meeting

Our next quarterly meeting will be held on Friday, November 11 at Dixie State College from 9 am to 4 pm.

Adjourn the Meeting

The meeting was adjourned at 2:55 pm, with Bill making the first motion, Kevin Doney second, and all in favor.