



Dear Higher Education Colleague,

We would like to welcome you to UHESA (Utah Higher Education Staff Association). UHESA was established in 1995 to serve all staff employees of Higher Education. Our mission is to unify, train, educate, and cultivate higher education staff and their associations; to create a powerful voice for staff within the state of Utah; to instill a sense of pride in higher education staff; and to educate the citizens of Utah regarding the worth of Higher Education.

UHESA provides a means of association and communication between the Staff Associations of each institution in the Utah System of Higher Education. Membership of UHESA consists of representatives from each institution's Staff Association officers and all higher education staff.

In addition to monthly telephone meetings and quarterly conferences, UHESA organizes a Day at the Capitol each year for all higher education staff to speak with legislatures about the importance of higher education within the state system and its vital role as an economic engine for the state. The 2011-2012 calendar of meetings is scheduled as such:

- ✚ **August: two-day annual conference at Utah State University-Eastern (Price)**
- ✚ September: conference call meeting
- ✚ October: conference call meeting
- ✚ **November: quarterly meeting at a campus (to be determined at August annual conference)**
- ✚ December: conference call meeting
- ✚ January: conference call meeting
- ✚ **February: quarterly meeting/Day at the Capitol in Salt Lake City**
- ✚ March: conference call meeting
- ✚ April: conference call meeting
- ✚ **May: quarterly meeting at a campus (to be determined at August annual conference)**
- ✚ June: conference call meeting

We are getting ready for our annual UHESA conference which will be held on August 4-5 at Utah State University-Eastern in Price, Utah. We have a guest speaker, activities, etc. This is a wonderful opportunity to meet the other delegates and present your thoughts, ideas, and institution staff association goals/ initiatives for the year. **Please bring some items from your campus we can give away in a raffle! ☺**

Attached is the agenda for the meeting as well as a registration form. To attend, complete the attached registration form and return it to me as soon as possible – registration closes July 27<sup>th</sup>. Please let me know if you have any questions.

Travis Rosenberg  
2010-2011 UHESA Secretary  
Southern Utah University  
435-586-1993



**UHESA Annual Conference – August 4 & 5, 2011**  
**Utah State University–Eastern**

**Wednesday, August 3<sup>rd</sup>**

Check-in for Lodging (if applicable)

**Thursday, August 4<sup>th</sup> – The Board Room (1<sup>st</sup> Floor of the Jennifer Leavitt Student Center)**

10:00 a.m.	Welcome / Breakfast Bar Introduction of new members Old Business, Part I Financial Report	Diana Mieser   Jim Kittelsrud
12:00 p.m.	Lunch & Break Get to Know the Delegates Game (there will be prizes!)	
1:15 p.m.	Group Activity “Motivation and Teambuilding”	Clint Moser
2:30 p.m.	2010-2011 Year in Review Old Business, Part II including: <ul style="list-style-type: none"><li>• Legislative Report Part I – 2011 update(s)</li><li>• PR/Media Committee report for 2010-2011</li></ul> Nominations for 2011-2012 board	Clint Moser  Bill Jensen Travis Rosenberg Diana Meiser
5:00 p.m.	Adjourn / Free Time (Lodging Check-in for those staying just one night)	

**Friday, August 5<sup>th</sup> – The Board Room (1<sup>st</sup> Floor of the Jennifer Leavitt Student Center)**

9:00 a.m.	Welcome / Breakfast Bar	Clint Moser
9:30 a.m.	Guest Speaker: USU-Eastern Chancellor Joe Peterson	Juanita McEvoy
10:45 a.m.	Legislative Report, Part II Discussion on 2012 Legislative Session Priorities	Bill Jensen
11:30 a.m.	New Business & Item Raffle 2011-2012 meeting schedule 2011-2012 Elections – New Board Announced	Diana Meiser
12:30 p.m.	Lunch & Adjourn / Travel Safely	



**2011 Conference Registration**  
**August 4<sup>th</sup> and 5<sup>th</sup> – Utah State University-Eastern**

Please fill out the following information (one form for each person attending) – registration due July 27<sup>th</sup>:

Name: \_\_\_\_\_

Institution: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**A. Conference Fee (to cover meals, activities, etc.) – please select one of the following options:**

- Full Conference for one UHESA delegate from your campus (4 meals – bkfst & lunch) \$30/person
- Delegate Special:* Full Conference for two or more UHESA delegates from your campus \$25/person
  - Save \$5 off each registration – please list name(s) of other delegates attending below:*

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- One-Day Conference for a UHESA delegate (2 meals – breakfast & lunch) \$20/person
  - Which date will you be attending?      [ ] Thursday      [ ] Friday

Payment to be by:      [ ] Check      or  
*Please send registration form & conference fees to:*  
*Snow College – UHESA A83115*  
*c/o Jim Kittelsrud*  
*150 E College Ave*  
*Ephraim, UT 84627.*

[ ] Credit Card (no PO's please)  
*For credit card payments, call the Snow*  
*College Cashier's Office at (435) 283-7292.*  
*Tell the cashier to deposit into A83115 and*  
*send the receipt to Jim Kittelsrud. Email this*  
*completed registration form to Travis*  
*Rosenberg at rosenberg@suu.edu.*

**B. Lodging**

You are on your own for lodging needs. A block of rooms has been reserved for the UHESA conference at both the Holiday Inn and the Legacy Inn Motel in Price. Information about each is listed below:

**Holiday Inn**

\$79.00 per night (make sure you mention USU-Eastern)  
Features internet, pool, a full-service restaurant & bar  
435-637-8800  
Just west off of Highway 6, exit 240  
<http://www.holidayinn.com/hotels/us/en/price/prcut/hoteldetail>

**Legacy Inn Motel**

\$59 per night single; \$69 per night double  
Features internet & breakfast  
435-637-2424  
East off Highway 6, exit 240, north at light  
<http://www.legacyinnutah.com/>

**C. Directions and Parking for Utah State University-Eastern:**

The USU-Eastern Jennifer Leavitt Student Center (#22 on the map link) is located at approximately 300 East and 500 North in Price. There are no parking permits required – parking is available in lots B & C on the map.

<http://www.ceu.edu/map/>