



Dear Higher Education Colleague,

We would like to welcome you to UHESA (Utah Higher Education Staff Association). UHESA was established in 1995 to serve all staff employees of Higher Education. Our mission is to unify, train, educate, and cultivate higher education staff and their associations; to create a powerful voice for staff within the state of Utah; to instill a sense of pride in higher education staff; and to educate the citizens of Utah regarding the worth of Higher Education.

UHESA provides a means of association and communication between the Staff Associations of each institution in the Utah System of Higher Education. Membership of UHESA consists of representatives from each institution's Staff Association officers and all higher education staff.

In addition to monthly telephone meetings and quarterly conferences, UHESA organizes a Day at the Capitol each year for all higher education staff to speak with legislatures about the importance of higher education within the state system and its vital role as an economic engine for the state.

We are getting ready for our annual UHESA conference which will be held on July 14-15 at Utah Valley University in Orem, Utah. We have several guest speakers and presentations as well as the great opportunity to network with colleagues from across the state.

Attached is the agenda for the meeting as well as a registration form. To attend, complete the registration form and return it to me as soon as possible – registration ends July 12<sup>th</sup>. Please let me know if you have any questions.

Geniva Brooks  
2009-2010 UHESA President  
CEU/USU  
435-586-1993



**UHESA Annual Conference – July 15 & 16, 2010**  
**Utah Valley University**

**Thursday, July 15 – Student Government**  
**Conference Room – SC105 (Sorensen Student**  
**Center)**

- 9:00 a.m. Welcome / Continental Breakfast  
Introduction of new members  
"Getting to Know You"  
Association Business, Part I
- 11:15 a.m. Guest Speaker:  
Carson Howell, Governor's Office of  
Planning and Budget for Higher  
Education
- 12:00 p.m. Lunch
- 12:45 p.m. Association Business, Part II  
Nominations for 2010-2011 Board
- 4:30 p.m. Adjourn / Free Time  
(Lodging Check-in for those staying  
just one night)

**Friday, July 16 – Student Government**  
**Conference Room – SC105 (Sorensen Student**  
**Center)**

- 9:00 a.m. Welcome / Continental Breakfast
- 9:30 a.m. Guest Speaker: Cameron Martin,  
Associate Commissioner for  
Administration and Planning, Utah  
System of Higher Education
- 10:30 a.m. Presentation: Clint Moser  
*"Enhancing the Role of Your Staff  
Association in the Shared Governance of  
Your Institution "*
- 12:00 p.m. Lunch  
Association Business, Part III  
2010-2011 Meeting Schedule  
Elections – New Board Announced
- 12:30 p.m. Adjourn / Travel Safely

**Lodging**

You are on your own for lodging needs. A block of rooms has been reserved for the UHESA conference at the Hampton Inn & Suites (across the street from UVU - 851 W 1250 S, Orem, UT 84058).

The rooms are King Study's at the UVU rate of \$79 are being held until July 6. The study's have a sofa in addition to the bed. If you need accommodation, please contact Sarah Wixom at the Hampton Inn & Suites directly (801-426-8500) and tell her you are with the UVU conference for July 15.

**Directions and Parking:**

***Hampton Inn & Suites:*** Take I-15 and get off at exit 269, University Parkway exit. Proceed east from the off-ramp. Turn right (south) on Sand Hill Road, then right again (west) on 1250 South. The Hampton Inn is located at the end of the road.

***University:*** Take I-15 and get off on exit 269, University Parkway exit. Take the first left at the light which brings you on to campus. Follow the map from this point. We will be meeting in the Student Center (No. 7 on the map, [http://www.uvu.edu/visitors/visit/find/pdfs/UVUmap\\_FNL\\_Update\\_Traffic\\_Mckay\\_optimized.pdf](http://www.uvu.edu/visitors/visit/find/pdfs/UVUmap_FNL_Update_Traffic_Mckay_optimized.pdf)). Validated parking will be available in Lot L. We will provide validations. A visitor hang tag allowing you to park anywhere on campus will also be available if there is no parking in Lot L. Parking may be difficult as there is another conference on campus that day. A parking map of campus can be found at: <http://www.uvu.edu/parking/permits/maps.html>.

Questions: Contact Mark Wiesenberg at UVU – 801-863-6076



**2010 Conference Registration Form  
July 15 & 16 – Utah Valley University**

Please fill out the following information (one form for each person attending) – registration due July 12th:

Name \_\_\_\_\_

Institution \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

**Conference Attendance – please select one of the following options:**

- Full Conference for one UHESA Delegate \$40 per person
- 1-Day Only Conference for one UHESA Delegate \$25 per person  
Please indicate which day you will be attending  Thursday or  Friday

Payment to be by:  Check or  Credit Card (no PO's please)

*Please send registration form & conference fees to:  
Snow College – UHESA A83115  
c/o Jim Kittelsrud  
150 E College Ave  
Ephraim, UT 84627.*

*For credit card payments, call the Snow  
College Cashier's Office at (435) 283-7292.  
Tell the cashier to deposit into A83115 and  
send the receipt to Jim Kittelsrud. Mail your  
registration form to the address on the left.*