



Creating a Powerful Voice in the State
of Utah for Higher Education Staff

June 18, 2012

Dear Higher Education Colleague,

For those of you who are new delegates, welcome to UHESA (Utah Higher Education Staff Association). UHESA membership includes all staff employees from each institution in the Utah System of Higher Education.

Established in 1995, the mission of UHESA is to unify, train, educate, and cultivate higher education staff and their associations; to create a powerful voice for staff within the state of Utah; to instill a sense of pride in higher education staff; and to educate the citizens of Utah regarding the worth of Higher Education. The UHESA board provides a means of accomplishing this mission.

The UHESA board members meet monthly in a telephone conference call and quarterly at conferences located on the various campuses. UHESA organizes a Day at the Capitol each February for all higher education staff to speak with legislators about the importance of higher education within the state system and its vital role as an economic engine for the state.

The 2012-2013 meeting schedule is as follows:

- July 12-13: two-day annual conference at University of Utah
- August, September & October: Conference call
- November: Campus meeting
- December & January: Conference call
- February: Day at the Capitol in Salt Lake City
- March & April: Conference call
- May & June: Campus meeting

The annual conference will be July 12 – 13th at the University of Utah. Current delegates should plan to attend to vote for the new UHESA officers. New delegates should plan to attend to be introduced to their role on the board and gain some insight from other members regarding their own staff associations. **Please bring some fun items from your campus we can give away in a raffle!**

Attached is the agenda for the upcoming meeting as well as a registration form. To attend, complete the attached registration form and return it to me as soon as possible. Registration closes July 6th.

Sheri Butler
President, UHESA 2011-12
435-586-7947



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UHESA Annual Conference – July 12 & 13, 2012 University of Utah

Wednesday, July 11th

Check-in for lodging at University Guest House (if applicable)

Thursday, July 12th – The Tower at Rice-Eccles Stadium – 6th Floor

10:00 a.m.	Welcome / Breakfast Bar Introduction of new members Old Business, Part I Financial Report	Sheri Butler Jenn Reed
12:00 p.m.	Lunch & Break	
1:15 p.m.	Group Activity Get to Know the Delegates Game	TBD
2:30 p.m.	2011-2012 Year in Review Old Business, Part II including: Legislative Report Part I – 2012 update(s) PR/Media Committee report for 2011-2012 Nominations for 2011-2012 board	Sheri Butler Bill Jensen Travis Rosenberg Sheri Butler
5:00 p.m.	Adjourn / Free Time (Lodging Check-in for those staying just one night)	

Friday, July 13th – The Tower at Rice-Eccles Stadium – 6th Floor

9:00 a.m.	Welcome / Breakfast Bar	Sheri Butler
9:30 a.m.	Guest Speaker: Sheryl Allen, Chair, U for Higher Education Committee	Jenn Reed
10:45 a.m.	Legislative Report, Part II Discussion on 2013 Legislative Session Priorities	Bill Jensen
11:30 a.m.	New Business 2012-2013 Elections – New Board Announced 2012-2013 meeting schedule Drawings for prizes from delegates	Kim Rasbold
12:30 p.m.	Lunch & Adjourn / Travel Safely	



2012 Conference Registration
July 12 & 13 at University of Utah
Registration due July 6th

Name: _____

Institution: _____

Address: _____

Phone Number: _____ Email: _____

A. Conference Fee is waived this year

B. Please register for one of the following options:

Full Conference (4 meals: Breakfast & lunch)

One day (2 meals: Breakfast & Lunch) Thursday Friday

C. Lodging

University Lodging: University of Utah Guest House \$86.00 per night

Wednesday, July 11th Thursday, July 12th \$_____ Total Due, pay to U of U

Lodging not required

Prefer to make my own lodging arrangements

D. Directions and Parking for University of Utah (Location)

Parking will be available in the large parking lot west of Rice-Eccles Stadium & Tower

Please refer to the following link for a campus map and location of Rice-Eccles Stadium.

<http://www.map.utah.edu/?&xmin=427436.2&ymin=4511591.9&xmax=431563.8&ymin=4514216.6&find=32&aerial=off>

Send registration form to:

Sheri Butler
Southern Utah University
351 W. University Blvd
Cedar City, UT 84720
Email: butler@suu.edu

Send payment for lodging to:

Jennifer Reed
Administrative Manager
Auxiliary Services
The University of Utah
1901 E So Campus Drive #101
SLC, UT 84112
(For Credit Card Payments, please contact Jennifer Reed
via email or phone, 801-581-4033,
Jennifer.reed@aux.utah.edu)