



AGENDA

Conference Call
Friday, August 24, 2018
2:00 – 3:00 PM

2:00 PM | Welcome and Roll Call – Jenny McConnell and Diana Maughan

Dixie State University – Ali Threet, Cameron Draper, Sylvia Bradshaw
Salt Lake Community College - David
Snow College - Paul
Southern Utah University – Jim Shakespear, Kenzie Lundberg
University of Utah – Jenny McConnell, John
Utah State University – Steve, Julie
Utah State University Eastern -
Utah Valley University - Nathan Gerber
Weber State University – Amy Huntington

2:10 PM | Approval of Minutes – Jenny McConnell and Diana Maughan

- General concession of the group was to approve the minutes

2:15 PM | Treasurers Report – Nathan Gerber

- We got all the invoices out to the schools for the two representatives with a few that needed to be reprinted for a third representative
- As of July 31st – Received UVU and Weber State
- Processed the reimbursement for the summer conference

2:20 PM | Committee Reports

Legislative – Jim Logue –

- Not able to attend because of tech emergencies with the first week of school. He is working on getting a representative from each Institution. Please send these names to Jim. His email is: j.logue@utah.edu

PR/Media – Kenzie Lundberg –

- Just getting started. She works at SUU in the marketing department. She is excited to figure everything out and get started. Need a representative for each of the committees.
- Jenny commented that it would be a good idea for Kenzie to look at the minutes from the summer meetings because there were items discussed for PR / Media and the BFF.
- Jim Shakespear or Nathan Gerber are the individuals who update slack and will get the invite out to the initial group.
- Jenny will resend the minutes from the summer meeting.

BFF – Amy Huntington –

- Amy still has the names from last year, she wondered if she could reach out to those individuals and see if they're still doing the BFF stuff on their individual campuses.

Remember to check Slack often for important conversations and information...Thank You!

2:35 PM | Discussion

Fall Conference – Planning & RSVP

Jenny and Diana will be sending an R.S.V.P. soon.

Hotels are on high demand and expensive in Salt Lake due to the doTERRA Convention.

2018/2019 UHESA Goals/Presence on campuses as one voice follow up:

How has UHESA represented you at each institution?

3:00 PM | Next Meetings

UHESA Fall Meeting: University of Utah Campus September 20th -21st

- Each person attending will need to bring swag from their institution.

Board of Regents, University of Utah Campus – Friday, September 21st

Conference Call @ 2 PM – Friday, October 19th

- There was a discussion about if this conference was supposed to be a one day or two day event. Jenny opened it up to the group. Jenny was trying to get the new University of Utah president (Ruth) to speak but her inauguration is Friday, so she will be really busy.
- Sylvia commented that in the past, the only two day event was the summer conference. We started having two days because of the Board of Regents meetings that we have been attending.
- Jenny discussed that because of the doTERRA conference, hotels are running about \$289 per night.
- Jenny asked if we would want to take part in the inauguration. The group thought it might be a good idea to have at least some of us attend in order to show our support and be present.
- Sylvia mentioned that the attire in the Board of Regents meeting is very formal.
- Make sure everyone brings swag to swap.

- Jenny brought up our call to action from the summer meeting about UHESA being one voice.
 - We discussed making common messaging, maybe a postcard, which discusses what UHESA has meant on our own individual campuses. Everyone needs to send their information to Jenny and then Jenny and Kenzie will work together on the marketing materials. For additional information on this discussion topic and clarification on what updates to send to Jenny, please review the minutes from this summer.
- David asked clarification on the meetings. This fall is at the U and the March meeting is at SLCC.

- Team Drive – Jim Shakespear set up a team drive for everyone, but it is having issues with the “edu” addresses. Everyone needs to send him a gmail account in order to be added. Jim’s email is: shakespear@suu.edu. Once you have been added, you go to your gmail drive. On the side there will be something labeled “team drive.”

Remember to check Slack often for important conversations and information...Thank You!