

Conference Call Dial-In Number:
(435) 865-8007

UHESA Meeting #83
Telephone Conference Call Meeting Minutes
Oct 17 2012
2:00-3:00 pm

Item	Person	Time
Welcome & Roll Call	Kim Rasbold	5 minutes

Institution	Attendees
Dixie State College	Don, James Miller, Kathleen
Salt Lake Community College	Jon Glenn, Desi
Snow College	Cynthia Avery
Southern Utah University	Sheri Butler, Julie, Bruce Barclay
University of Utah	Paul Larson, Holly
Utah State University	
Utah State University—Eastern	Juanita McEvoy, Kim Rasbold
Utah Valley University	Brett
Weber State University	Aubrey Jenkins, Helen Fink, Lynnette Jensen

Approve Minutes from Sept. 19 2012	Delegates	2 minutes
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Bruce moves as amended, Desi seconds, All in Favor.

Media and PR	James Miller	5 minutes
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Bylaws updated and posted. Updated roster on officer's page. Everyone please verify their institution's link on officer's page. Snow please send info to James. August minutes posted. Holly- list of legislative committee? All please send their campus' legislative representative's info to Holly & James. Please email any changes to James

Campus Reports	Delegates	20 minutes
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Institution	Summary
Dixie State College	Student body working on no smoking on campus program. Staff organization Halloween activity. Will visit with pres tomorrow.
Salt Lake Community College	Meeting reviewing in process items. Staff Star program to recognize co-workers has gained lots of buy in recently. More involvement with Faculty committees—faculty have involved staff in their review of salaries. Reevaluation of

	job types—now grouped in “families” trying to find ways to overcome people stuck in “families” due to lack of education.
Snow College	Will share a report at the next meeting. The committee would like to welcome Cynthia.
Southern Utah University	HR director asked to review sick leave conversion policy—HR wants to make automatic process, staff assoc has some concerns. If employee is not involved, will they know that times are converted. Staff assoc has asked that they look at changing process to opt in rather than opt out. other concerns about how reported in Banner (reported as “leave taken”) HSA is trying to award people who are not taking sick days. Discussion about opt in/opt out—sick leave conversion. Welcome wagon for new employees. Faculty rep brought up that faculty senate is considering proposing benefit coverage for domestic partners. Conflicting info about cost to do so, faculty senate will explore further
University of Utah	Annual employee appreciation 9/27 5000 staff through. Looking to amend bylaws of their organization. Senior VP of HR retired, current job search (organization falls under HR).
Utah State University	
Utah State University—Eastern	Social committee planning quarterly activity 10/30 employee recognition. (soup social) amendment to bylaws concerning health and wellness committee
Utah Valley University	Assoc VP for HR job search ongoing. Alexis is part of search committee. Benefits committee researching possibility of adding high deductible plan, HSA. PACE deeply involved in research and education of employees. Annual holiday social in December. Funding recently restored for the social (operating budget cut in 2009, employee outcry so ended up funding anyway, budget restored). Discussion about questions mentioned last month. November meeting will focus on admin report of data collected. Purpose is to inform admin of what employees are thinking/moral. Admin is very concerned with feedback from staff- feedback valued by admin.
Weber State University	CSAC- nationwide president search, Dr. Charles Whyte beginning Jan 1 st . CSAC & PSAC involved in final conversations with candidates. Service leave proposal has been forwarded to VPs who have sent it to their division directors. Waiting for it to come back to President’s council. UVU also has a similar benefit which can be used throughout the year and is available to many types of service. WSU is structured so that must be used on 3 WSU-centric days, tracked by community involvement center.

	<p>Both institution's leave policies require supervisor approval. Neither institution identifies these as Professional Development Credits.</p> <p>Wellness/benefits fair last week, table staffed by CSAC/PSAC in an effort to publicize their organizations to staff members. Next week CSAC/PSAC combined meeting.</p>
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Upcoming Meetings:

Kim Rasbold

Nov. 09 Dixie

J.D Robertson / Don Johnson

10 minutes

- Phone to make hotel reservations, Guest speaker will be arranged. Abbey Hotel has been suggested-- \$75 group rate. Please respond to Aubrey by today if you need a room. The meeting will start at 9:00. DSC will provide lunch and a snack. Legislative training would be helpful. Please bring a trinket from your school. Will be held in Zions room (5th floor) of Holland Centennial Commons Bldg. Don and Kim will coordinate on sending info (parking, etc.) to committee members.

Adjourn the Meeting

Adjourned at 2:54