



Creating a Powerful Voice in the State
of Utah for Higher Education Staff

Phone contact: 435-865-8007

**UHESA Meeting #94
September 18, 2013
2:00 – 3:00 PM**

MINUTES

ACTION ITEMS:

- Holly: make contact with Jenn Reed and ask her to contact Sheri
- Ken: Work with Bruce to get agenda ready for November 15th meeting at DSU
- James & Carl: Work on creating a new UHESA logo.
- Everyone: make sure you join the UHESA LinkedIn page.
Check the UHESA Representative Directory for accuracy (missing most legislative committee members names)

Welcome: Bruce Barclay welcomed everyone and called the meeting to order at 2:02p.m.

Roll Call: Sheri Butler

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| UHESA Executive Board: | Bruce Barclay, Sheri Butler, Brett McKeachnie |
| Dixie State University: | James Miller |
| Salt Lake Community College: | Mike Blain |
| Snow College: | None |
| Southern Utah University: | Ron Cardon |
| University of Utah: | Kate Sturgeon, Holly Bigelow |
| Utah State University: | Carl Ellsworth |
| Utah State University-Eastern: | Vern Bales |
| Utah Valley University: | Brett McKeachnie |
| Weber State University: | Lynette Jensen, Brittney Haycock |

Excused: Kathleen Briggs, Ken Richmond, Alexis Palmer

Minutes: Approve Meeting minutes from July 18 & 19th Annual Conference and August 21st: Bruce

- August 21st: Motion to approve by Lynette, seconded by Kate, approved unanimously.
- July 18 & 19th annual conference: Motion to approve by Lynette, seconded by Brett, approved unanimously.

Treasurer Report: Jenn Reed was not present. Bruce asked Holly if she would try to get in touch with Jenn and ask her to send a treasurer’s report to Sheri. Also, Bruce asked if the institutions had received invoices for annual dues and conference registration fees. No one has received them yet.

Board of Regents Meeting: Brett, Holly, and Lynette attended the meeting. Brett felt it was very worthwhile. He felt that they learned a lot about the processes. The BOR approved the commissioner’s funding requests for Higher Education. He indicated that the BOR are asking for a 3% performance compensation increase and a 9.5% (total of about \$21 million) increase for medical/insurance benefits. The total ongoing request is approximately \$137 million including \$79 million for mission based funding

and \$2 million performance funds for completion/graduation, HETI funds, and many other projects. The performance based compensation funding could be used at each of the institutions discretion. While this funding request is large, the expectation is that Higher Ed would only receive a portion of the request. Also discussed cost for accomplishing the 2020/66% Education Goal. (See attachment for more details).

University Reports:

- SLCC: Mike reported they now have a shuttle system that connects all their campuses. Enrollment is up. President of the College is applying for another position at Florida State Jacksonville. She has been at SLCC for 9 year.
- Dixie State:
 - Classified: As far as our campus report, we have set our goals for the year. They include trying to find more funds for more scholarships for part time staff, surveying the staff to get a better view of their needs, and finding ways to foster and show appreciation to the Classified Staff on our campus.
 - Professional: Legislative Committee Chair, Chris Gifford, has made contact with both Rep. Don Ipson, and Sen. Steve Urquhart about speaking to us at the Nov. 15th meeting. They both were very positive about doing that, as long as their schedules would allow. As soon as things are firmed up with either/both of them, I will let you all know.
- Southern Utah University: Held annual opening social and was very successful. Working with campus to upgrade policy making policy to include the Staff Association as part of the process. Rich Kendall is the interim president.
- U of U: Kate reiterated invitation for us to attend the employee appreciation day on September 26th from 10am -2pm. If any of us would like to go, please let Kate know so she can make sure we will be able to get in. This is sponsored by the HR office and staff council. Held at Rice Eccles Stadium. Legislative committee will sponsor a guest speaker on Oct 11th. Awarded 9 fall scholarships to staff that applied. Kate also had a luncheon with the President, who expressed that he was very interested in working with the Staff Council.
- Utah State: Just sent out newsletter for fall semester. BOT meeting is beginning October. Sheri asked Carl to check on the new officers for the classified organization
- USU Eastern: First meeting will be held next week. They will be calling new committee members and organizing the staff association. Enrollment is going well, new vice chancellor.
- UVU: Enrollment is down about 6.6%. This is better than projected since about a month ago it appeared to be down around 9-10%. UVU is starting a 4-year strategic planning process which will coincide with the 75th anniversary of UVU. Drafting a new mission statement for PACE as part of strategic planning process. Committees are now in place and running well. Recognition committee is working well with University Relations (Marketing) and this spreads the cost of monthly awards around so it is not all on PACE. Will be meeting with the President for a barbeque and the Executive committee is meeting with Alumni & Development leaders to forge an alliance. UVU Staff Fall Forum responsibility is being transferred to PACE.
- Weber: Brittney reported that they just opened the third and final leg of new dorm, new gym and other activities have been expanded. New building on Davis Campus. Gave a survey to exempt and non-exempt to determine if they should combine the two organizations. The results were pretty much the same for each association with about 1/3 for and 1/3 against and 1/3 neutral. The two boards have decided to combine and are starting the process.

Committee Reports

- PR/Web: James did get the directory updated. He asked that everyone check and make sure that all information is correct. Let him know if there are changes. Carl and James will be working on updating our UHESA logo. Please send updated Staff Association link to James as soon as possible.

- Legislative: Holly. Reminder, UHESA day at Capitol is February 6th. The request this year will be as indicated above 3% performance compensation and 9.5% for insurance costs.

Other:

- Please join LinkedIn staff association group ASAP.
- Next Meeting will be October 16th from 2:00 PM to 3:00 p.m.
- November meeting will be at Dixie on November 15th. We will get more information to you as soon as possible. Brett, Bruce and Sheri will schedule a time with Ken and Kathleen to finalize some plans.

Meeting adjourned at 2:58pm.