



Creating a Powerful Voice in the State
of Utah for Higher Education Staff

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UHESA MEETING #93

August 21, 2013

2:00PM to 3:00PM

MINUTES

ACTION ITEMS:

- Read the "Higher Ed Matters" Newsletter article and become familiar with those facts and issues
- Lynette: Send Sheri the Board of Regents information
- Send enrollment and part-time and Full-time staff information to Sheri
- Send updated delegate information to James so he can update the webpage
- Send Staff Award and Committee information to Sheri
- Consider attending the Board of Regent meeting on Sept 13th and let Sheri know by Sept 5th or sooner if you plan on attending.
- Read minutes of July and send changes/corrections to Sheri. Then send your approval of minutes.

Welcome: Bruce called the meeting to order at 2:02pm. We are still working on doing an Adobe Connect or UEN Conference call. We will not have an Adobe Connect demonstration today.

Roll Call

UHESA Executive Board:	Bruce Barclay, Sheri Butler
Dixie State University:	James Miller, Kathleen Briggs, Sylvia Bradshaw
Salt Lake Community College:	None
Snow College:	none
Southern Utah University:	Julie Larmore
University of Utah:	Holly Bigelow, Anna Jolley
Utah State University:	None
Utah State University-Eastern:	Juanita McEvoy
Utah Valley University:	Brett McKeachnie, Alexis Palmer
Weber State University:	Lynette Jensen

Minutes of July 18-19, 2013: A few changes were sent to Sheri, which she made. She will send them out again and ask for each member to email changes or approval to her.

Treasurer Report: Jennifer was not available

Enrollments and Staff numbers for 2013-14:

- Several institutions did send this information to Sheri. With the new regulations regarding full and part time employment and health care, there is a lot of concern for the morale of the part time people. Is there something that we as an organization can do to help address these issues or is this something that should be handled by each individual institution. Lynette mentioned we should know what the Regents guidelines

are. They are specific about what the Staff Associations should be doing. She will get the link to Sheri, who will send it out to everyone.

Discussion: “Higher Ed Matters” Newsletter article:

<http://higheredutah.org/higher-ed-matters-newsletter/>

- Please review this article and think about how it applies to our staff associations and as employees. These are good talking points that could be used at institutional meetings. Knowing these facts should help in conversations with legislators and other people who want to argue whether Higher Education is a good investment.

Meeting with the Board of Regents (Sept 13 at USU from 9:00a.m. to 3:30p.m.).

- Bruce spoke with Kirsten Schroeder at the Board of Regents about this meeting. It is an open meeting but she would like to know who will be in attendance. The Board of Regents will be meeting this week and the meeting on the 13th would be the most educational for any of us to attend. This is where they will begin to make major decisions regarding funding. Bruce asked if there was anyone available to attend this meeting. Please let Sheri know by September 5th if you are planning on attending.

Committee Report:

- PR/Web: James still need information from University of Utah, Snow College and Weber State. Carl and James discussed re-branding our website and then including a place for a Newsletter. They would like to discuss this with the executive board. Bruce asked James to confer with Carl prior to our next meeting to get the ball rolling. They are also contemplating changing the logo to a more user-friendly look.
- Legislative: Holly has scheduled the UHESA Day at the Capitol for February 6th in the Spruce Room. She has liaisons from SLCC, Dixie, USU, and U of U. Please send Holly the representative name ASAP even if it is the same as last year. Please remember to thank the legislators for what we received last year. Bruce suggested that we send a “Save-the-date” card to let the legislators know when we plan to attend. Then we will send the letter in November and the fact card will go out in January.

Staff awards discussion:

- Everyone was asked to send the information to Sheri about how staff awards are given at each institution. She will compile it and send it out to everyone.

Staff committee discussion:

- Each campus has different committees within their organizations. UVU has many committees. Each school was encouraged to send a list to Sheri regarding their organizational make up. At UVU the mentality is that if the faculty senate is represented on a university committee, the staff association should be represented as well.

Miscellaneous information:

- July Conference at UVU will be July 17th and 18th.
- Next meeting will be September 18th from 2:00 – 3:00pm and we will use Adobe Connect. James recommended that we mute the sound on Adobe connect and use the phone bridge for conversation.

Motion to adjourn by Alexis at 2:59 pm.