

## UHESA Meeting #50

July 30, 2009

Southern Utah University

9:00 am – 4:30 pm

### **CALL MEETING TO ORDER AND WELCOME.....Clint Moser**

College of Eastern Utah:	Geniva Brooks, Bob Potts, Jeremiah Moore, and Vicki Noyes
Dixie State College:	Carlene Holm and Dennis Cox
Salt Lake Community College:	No one in attendance
Snow College:	Jim Kittelsrud, Jeff Serrine, and Greg Dart
Southern Utah University:	Travis Rosenberg and Bruce Barclay
University of Utah:	No one in attendance
Utah State University:	Doug Garrett, Karen Hoffman, and Bill Jensen
Utah Valley University:	Clint Moser
Weber State University:	Lisa Pedersen and Kristie Nielsen

### **BUSINESS ITEMS.....Clint Moser**

#### Approval of Minutes:

- Both the May & June meeting minutes were available for review and comment. May minutes were viewed and shown to be adequate. Clint made a motion for acceptance; Vicki motioned that the May minutes be approved. It was seconded by Lisa – vote was unanimous.
- June minutes were then reviewed. It was proposed by Geniva that the name “Carolyn” be removed from CEU’s roster of attendance and it was proposed by Jeff that Representative “Dow” be changed to Daw and not inferred that he’s from Snow College. Clint made a motion of acceptance with these changes; Vicki motioned that the May minutes be approved. It was seconded by Lisa – vote was unanimous.

#### Old Business:

- *Update on CEU/USU Merger:* Clint asked for an update regarding the proposed merger between College of Eastern Utah and Utah State University. Geniva answered that a MOU (memorandum of understanding) was being drafted, the process was moving forward, and a committee was being formed. The goal is to decisions ready for the 2010 Legislative Sessions and the merger would take place effective July 1, 2010. There are still many things that are unsure so more information is forthcoming with the MOU. Geniva would like to see both staff associations at CEU having input into the MOU.
  - CEU will have a chancellor – it is still questionable how reporting/hierarchy/benefits will work between the two institutions that have different pay schedules, etc. CEU’s Board of Trustees will be dissolved and some “experimentation”, according to Bob, will take place to find the best fit for both institutions. Doug commented that from USU’s standpoint, CEU will act as a facet of USU and be considered its own entity. More information there is forthcoming.

Much time is dedicated to this issue as it could have long-term reaching effects on other schools within the system, particularly the smaller colleges such as Snow College, Dixie State College, and Salt Lake Community College. Is the long-term state vision to merge all the smaller schools into the larger ones similar to the California system? Much of the UHESA body, as Jim pointed out, agrees that our smaller rural schools serve a unique mission to both Utah residents and the state system.

- UHESA By-Laws: due to various questions individuals had regarding reimbursement for the conference and other matters, it is proposed that the constitution and by-laws be reviewed and better summarized

for all members. Once they are decided, they are to be put on the website for easy access.

- Financial Report: Jim presented the financial report for 2008-2009 and the proposed budget for 2009-2010. UHESA made up ground in the last year so enough funds were secured for the minimum balance to be held at the standard level needed (the balance has gone under in past years). The goal for the current year is to have the conference and quarterly meeting expenses wash with the conference fees and annual dues paid by each institution. Jim will ensure that all remaining dues for 2009-2010 are collected as well as any remaining conference fees.

**Key Note Speaker: Rich McKeown**

- Rich has served as Governor & Secretary Leavitt's chief of staff and it was our privilege to hear him present that day. His goal in speaking was to have us create an agenda to better organize a group effort. He said this could be accomplished by:
  1. Having a project plan – what do you need from other people
  2. Collaborate to solve problems, not interfere
    - Grow after common pain & objection
    - Someone who has authority has to be in the equation to fix it
    - Find a committed leader

Rich also addressed some things that he thought would be upcoming events to watch out for. Currently, states are managing the Medicaid fund – this fund is being squeezed and needs resolution otherwise more dollars will continue to go to that program and hurt Higher Ed's changes of securing much needed funds.

Rich also addressed the need to know your legislatures and where the power lies

**Lunch Speaker: Wes Curtis**

- Wes is SUU's Vice-President of Government Relations & Regional Services. He spoke concerning this past year's legislative session and what we could look forward to in the coming year. Higher Education took substantial cuts last year and it is anticipated that more will be coming this year. Wes encouraged us to speak with our legislators to voice the need of funds for higher education as enrollments continue to climb and resources are not being given to facilitate the growth. Unlike last year, UHESA can know where the year could be headed and know how to prioritize its agenda accordingly.

**Old Business**

- *Surveys*: the two surveys that were sent out regarding institutional Staff Association organizations and the holiday/leave schedule have been completed by about half of the institutions. Several institutions have yet to complete them. It is proposed that these institutions be contacted and information be submitted to Travis for analysis by the body.
- *Job Descriptions*: Dennis brought up the concept of job descriptions and how each institution is handling the task of benchmarking and obtaining these descriptions. **It is proposed that institutions submit information to Dennis to assist them in an analysis here.**

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**UHESA Meeting #50**

July 31, 2009

Southern Utah University

9:00 am –12:00 pm

**Legislative Items**

- Jake Johnson, SUU's Staff Association Legislative Liaison addressed the group. He described his unique position within SUU's staff association and some information relating to higher education research. By

reviewing highereducation.org and the Measuring up Reports, we can see how well SUU is doing in comparison to the rest of the nation. Jake also addressed that the Board of Regents will set goals on August 28<sup>th</sup> and the goal is to minimize further cuts. We should work with our local representation and stress enrollment growth.

- 2009-2010 Priorities: Some ideas for this coming years priorities are:
  - Maintenance of benefits – while no one likes cut salaries, they are easier to replace than benefits. Once a benefit is removed, it is very difficult for it to be given back to the institution.
  - Maintenance of the importance of higher education
  - Impact of higher education on the local economy

**New Business**

- *2009-2010 Meeting Schedules:* it is proposed that this year’s monthly conference calls happen on the 3<sup>rd</sup> Thursday of each month from 2 – 3 pm. Geniva & folks at CEU are debating the best way to facilitate these calls, either through an internet meeting program or via conference call. More information is forthcoming.
  - It was also decided that Snow College host the November quarterly meeting and Utah State University host the May quarterly meeting. Both schools committed to being available at these times. Tentative dates for those meetings are November 13<sup>th</sup> and May 14<sup>th</sup>
    - **UPDATE: The UBUG meeting (Utah Banner User Group) meeting has been scheduled for the 14<sup>th</sup> of May already that will UHESA Delegates will be attending – it is proposed that a new date be found in May for the quarterly meeting.**
- *Annual Elections:* nominations were submitted for the 2009-2010 UHESA Executive Board. These included the following –

<b>President-Elect (3 year)</b>	<b>Secretary (1 year)</b>	<b>Legislative Chair (1 year)</b>	<b>Web/PR Chair (1 year)</b>
Jeff Serrine	Karen Hoffman	Greg Dart	Travis Rosenberg
Bill Jensen	Lisa Pedersen	Dennis Cox	Bob Potts
Bruce Barclay	Kristie Nielsen		Doug Garrett
<small>*Vicki closed noms; Dennis seconded</small>	<small>*Travis closed noms; Vicki seconded</small>	<small>*Karen closed noms; Dennis seconded</small>	<small>*Karen closed noms; Jeff seconded</small>

Each candidate was given the opportunity to introduce themselves and their campaign. Votes were taken and the 2009-2010 Executive Board will be:

- *President: Geniva Brooks*
- *President-Elect: Jeff Serrine*
- *Past-President: Clint Moser*
- *Secretary: Karen Hoffman*
- *Treasurer: Jim Kittelsrud*
- *Legislative Chair: Greg Dart*
- *Web/PR Chair: Travis Rosenberg*

It is noted that Butch Steffen who has served the UHESA Legislative Chair was unable to attend the meeting at the last minute. While his name was originally considered on the ballot both as President-Elect and the Legislative Chair, it was removed prior to voting. Upon contacting Butch, it will be determined in the next meeting if co-chairs for the Legislative Committee should be formed.

Meeting is adjourned – next meeting will be August 20, 2009 via conference call.