

**MINUTES  
UHESA MEETING  
UTAH VALLEY STATE COLLEGE  
JUNE 16, 2004**

In attendance: Cindy Stokes and Drew-WSU; Geniva Brooks-CEU; Butch Steffens, Wendy, Annette and Pat Albertson, SLCC; Teresa McKnight -USU; Shad Sorenson-UVSC; Annette Murray and Wes Brinkerhoff-SUU.

I. Review of minutes from April 7, 2004.

Teresa McKnight noted several changes to the minutes.

*Butch Stephen made a motion to accept the minutes with changes as approved.  
Annette Palmer seconded the motion. All voted in favor.*

II. New UHESA website.

Shad Sorenson asked that all institutions link their staff association sites to the new site.

III. Utah Retirement death benefit.

Butch Stephen has done more research on this issue and provided the following report.

There is no death benefit for single employees. If you are married you can have a death benefit to your spouse, however once your spouse passes away it will go back into the system. Trying to get numbers of how many people we are talking about in the UHESA group that this could affect. Butch would like individuals from each Institution to contact their HR Department to release the number of single employees or to contact State Retirement System directly for numbers.

Shad Sorenson indicated some people will report single to their State Retirement for tax purposes but married for other purposes, so the number from the State Retirement System may not be accurate.

Geniva Brooks has worked with her HR department and CEU is showing 10 to 12 single employees on their campus and approximately 100 that are married on their CEU and San Juan campuses.

Drew Weidman from Weber reported 520 employees (combined/married & single). Their HR Representative would not give him the breakdown data and indicated it would not provide the data Drew was looking for anyway.

Butch Stephen will follow-up with Aron and Wendy for U of U information. Shad Sorenson will continue to work on data from UVSC.

Shad will add this agenda to the next UHESA agenda. Drew suggested we check with UPEA to see what they are doing on this. Teresa McKnight communicated this is an issue UHESA should directly take on rather than involving UPEA. Everyone agreed.

Butch will be working with several Legislators and will also work on identifying groups

UVSC - just finished a thing called summer university. It's a 2 ½ day staff development opportunity. **On Wednesday and Thursday (??) they listen to key-notes, then Friday** was left to the Vice Presidents to speak on various subjects (diversity training to equipment training, etc). Overall it ended with a Luau on Friday morning. Staff was hesitant but the feedback has been overwhelmingly positive. UVSC's President is leaning on campus closure during the holidays. Banner is also hot issue - trying to get year end reports out. Also, UVSC is preparing for accreditation this fall as well.

SLCC - elections for executive board being held this next week. Northwest Accreditation coming in October. Everyone is shuffling to prepare for this onsite review. Collegis has done a good job in tech support so not sure if outsourcing change for IT support will change. An article appeared in the Salt Lake Tribune. They are just waiting to see what direction the college chooses to go.

Weber State - also preparing for accreditation this fall. Wondering how other institutions IT department can work 4 - 10 hour weeks.

USU - Banner training is vastly being implemented. Everyone is scrambling to get year end accounts closed out. Mini purchase order and A #s will dissolve and replaced with P-cards.

U of U - nothing to report.

#### VII. Grid report/Institutional reports.

Shad Sorenson is working on putting the institutional report into a grid report in excel and will send out for final approval in August meeting then will send on to post to the UHESA website.

#### VIII. Legislative Subcommittee report.

Butch Stephen reported that SLCC will be holding their Legislative Track next week at SLCC. A flyer was sent out to all institutional representatives. Two running candidates for District 35 are SLCC employees, which will be good. Candidates are, Mark Wheatly and Mark Britton. Dave Buehler will drop in for a few minutes to discuss SLCC's Presidential search. Brent Goodfeller, District 29 Representative, will be giving state perspective on what will be coming up in the next session.

Butch is waiting on SLCC staff association election. He is up for one of the delegate positions. If he gets this he is unsure whether he can support serving as the UHESA Legislative Subcommittee Chair. Rand Johnson from SLCC is very supportive of Butch serving in this capacity but it is dependant on how the SLCC staff association election comes out. Each association needs to determine whether or not they want to identify as a legislative contact or as UHESA administrative Board to act as one of the institution legislative contact.