

UHESA Meeting #3

Utah Valley State College (UVSC) and Tele-Conference

January 14, 2005

9:00 am – 10:30 am

WELCOME and ROLL CALL.....Shad Sorenson

Meeting called to order at 9:00 am.

College of Eastern Utah: Geniva Brooks
Dixie State College: Laurie Sullivan, Susan Garner Jackie Freeman and Rob Snow
(legislative rep.)
Salt Lake Community College: Pat Albertson, Keenan Adhock and Butch Steffen
Snow College: Mike ????
Southern Utah University: Barbara Rodriguez, Annette Murray and Jake Johnson (legislative rep.)
University of Utah: no one in attendance
Utah State University: Milton Johnson, Marsha Howell (PEA), Jill Ballard (CEA), Teresa McKnight and Liz Allred

Utah Valley State College: Shad Sorenson and Clint Moser (legislative rep.)
Weber: no one in attendance

BUSINESS ITEMSShad Sorenson

Approve minutes from November 3, 2004

Corrections:

- Shad's name was misspelled on last page of minutes
- Brent is first name of Brent Goodfellow from District 35
- Brent is actually from District 29 and Mark Wheatley is from District 35
- Under UHESA Committee Reports/Election Results and Impact, Butch reports that as far as he knows the rest are incumbents should have "there were 17 new representatives voted in" added
- In that same section, number 3 should read the attendees ...were....from SLCC
- Last page, additional time off during the holidays: USU noted that after the meeting, their staff were given from Dec 24 through January 3 off, as paid time off, with December 24 and December 31 as paid holidays.
- SLCC reported that they were given the same as USU

Butch noted that he had sent letters to the parties noted (SLCC media group and League of Women's voters) as discussed in the minutes.

Laurie made motion to approve amended minutes. Pat seconded. Vote to approve minutes was unanimous. Barbara will make corrections and send them to Teresa to post on UHESA website.

It was also noted that Rhonda Menlove, from Brigham City, is an employee at USU and was voted into the House of Representatives.

Review UHESA Financial Reports

Laurie Sullivan also reported to Shad that she had requested financial report information from Eric but had not received anything as of this date. She will continue her efforts to get this information.

Institutional Reports

Shad reported that he was missing a lot of data for the UHESA Fall 2004 Institutional Report.

Dixie- will have their information to him by Wednesday, January 19.

SUU- will have it to him by Wednesday, January 19.

CEU-Geniva could not commit to a date, they currently do not have an HR person and data is hard to gather

USU-Pat agreed that HR is elusive, but was able to get the information requested (theirs is in)

UVSC-Clint will talk to Candace and see if we can get information in

SLCC- has theirs turned in

UofU-

Weber-

Snow-

UHESA Committee Reports.....Butch Steffen

Legislative

1. Board of Regents are meeting today. Butch reviewed the agenda and did not feel that the items posted reflected a need to attend.

They Board of Regents will meet on March 17 and 18 in St George, at Dixie College.

2. **UHESA Day**

- a. We have lost some time in W135, the big room, on that day. Senate scheduling office confirmed W140, which is a much smaller room for a portion of the day. Butch felt it would be good to have an Executive Board meeting in W135 in the morning. And have everyone meet at 12:00 in W135.

- b. We should concentrate on inviting the Higher Education Appropriations Committee members to our meeting...this weekend, get on the phone and call these people to notify them of the times and let them know we are going to be there.

Sen. Gregory S. Bell, Co-Chair	Rep. Gregory H. Hughes
Rep. Kory M. Holdaway, Co-Chair	Rep. Patricia W. Jones
Sen. Ron Allen	Sen. Peter C. Knudson (USU will contact)
Rep. Sheryl L. Allen	Rep. M. Susan Lawrence
Rep. David Clark (Dixie/SUU will contact)	Rep. Carol Spackman Moss
Rep. Bradley M. Daw	Rep. LaWanna Lou Shurtliff
Rep. Margaret Dayton	Sen. Carlene M. Walker
Sen. Dan R. Eastman	Rep. Scott L. Wyatt (USU will contact)

Give these people a phone call and ask them to come by and spend some time with us on Feb 2.

- c. Butch thought it would be good to have a flag or placard for each institution, so each institution needs to bring something to hold up showing all the institutions are represented. Pat suggested that we wear university/college colors or clothing with our insignia also. There will not be any tables for handing out things to the legislatures, but perhaps if we had a card, like a business card, to give them stating who we are and what we want that would be good.

Teresa wondered if there was budget to make a vinyl banner. Due to the lack of space, it was suggested that perhaps a poster could be made (a professional poster) that could be propped at the door or held by a person- each of us taking turns.

After much discussion it was decided that we would look into producing a card (3x5 size) with the UHESA logo, noting our ten year anniversary and naming the member institutions or showing institution logos on one side. The other side will state our concerns for the legislatures. Shad and Butch will come up with the statements.

We will also make some sort of poster, in the same format as the card. It is important that we be concise, easily spotted, and unified in our efforts.

Janet is our Marketing /PR but she is not in attendance. Shad will check with someone at UVSC for some help in designing and producing something.

- d. Our meeting will be on the west side of the capital. Butch will get a map out to everyone.

- e. A proposed agenda is:

10:00	Visit with legislatures
11:00	Executive Board meeting in W140, Butch will invite the co-chairs of the HEAC to attend.
12:00	Program- Shad and/or Butch will give a short speech. Invite Commissioner Kendall and Dave Beuhler to attend in W135
1:00	Invite legislatures to come to W135 and meet with everyone

3. **Letter to Legislatures**

Butch was curious if anyone had received any feedback on the letters. SUU sent out over 600 copies to the staff to encourage them to contact their legislators personally (via phone, email or postal) with information contained in the letter.

After all the editing and proofing, there was still a spelling error in the letter. Everyone should correct the error in the bottom paragraph, first sentence before it is sent out (you will see it when you read it!)

Marsha Howell has been asked to give the opening prayer in session that day. That should indicate that UHESA is being recognized.

SLCC is also drafting an accompanying letter to express support to UHESA.

4. **FYI**

Recommendations have been made for a 3% increase in salary for government and public employees.

Recommendations have been made for an 11.7% increase in benefits. Anything unfunded in this area will be passed to the institutions.

Governor Huntsman is talking about cutting corporate taxes and capital gains. If he passes this, that will result in a loss of revenue of about \$300 million that is allocated for higher education and public education.

MEDIA and PUBLIC RELATIONS.....Teresa McKnight

1. Website Review

We do not have current minutes on the UHESA website. Barbara will send approved minutes to Teresa so she can post them.

Laurie will send information on the new staff association website at Dixie to Teresa so this can be added (mcknight@cc.usu.edu)

Dixie's president is retiring. They will be in the hiring process soon.

Pat reports that SLCC will also be getting a new president. A group of staff, faculty and students has been included in the hiring committee. They will be meeting with the final five-six candidates to help select the final three. This is positive for their staff association.

USU is hiring a new president. It is being discussed at the Board of Regents today.

CEU's classified staff association held a craft fair over the holiday break to raise money for a scholarship. They were able to raise enough to pay full tuition for one student next year. It was also a great public relations tool. They are planning on having a mini-conference in the summer for professional development for staff. They will invite a couple of speakers, etc. Administration is very supportive and said they will fund the lunch. Morale is really up since this event.

Laurie asked Geniva how it was coming between the classified and professional staff at CEU. Geniva reported that there is still a division there, but many of the professional staff are wanting to join in the classified staff functions and be involved with them. They are still working it out.

Geniva also wondered why we had to take a vacation day to attend UHESA Day at the Capital. Her administration is very supportive of this event and wanted them to consider this like any other assignment affiliated with Staff Association and use paid time. (Pat said the administration at SLCC said the same). Teresa McKnight (past UHESA president) said that last year when UHESA Day at the Capital was in the planning stages, many of the legislatures expressed concern that staff were at the capital on "company" time and wasting taxpayers money. It was then that they (UHESA Board) asked everyone to attend on their personal time. Not only would that disallow

any thought that we were wasting taxpayers money, it would also show our commitment to our cause..... this was important enough to us to use our vacation time to do it! Butch reiterated this.... To create a sense of unity, he felt it was important that everyone take their own time. Shad said he would say that staff members are here on their own time. If your administration states otherwise, that would be between you and your institution's administration.

“HOT ISSUES” on YOUR CAMPUS AFFECTING STAFF.....Round Table

Dixie Laurie wondered about policy on various campuses involving permanent, part-time employees. They do not get any paid holidays at Dixie. How is it on other campuses. Geniva at CEU is a part-time employee. When everyone had two weeks off during the holidays, she was off without pay. All campuses reported the same. Laurie was going to see about getting some change in this area. Shad supported her on that. He felt that when one institution approves a change, other institutions seemed to follow.

SLCC Pat reported that on Tuesday they would be holding their second Legislative Track Training on etiquette and how to contact legislators. It is entitled, “Legislative Awareness and Action.” They will be providing handouts, etc. Even some faculty have expressed a desire to attend.

SUU Jake reported that SUU held a training session during the lunch hour last week and will have a second one on Wednesday. It is being hosted by Dean Decker from the College of HSS, who is a very successful lobbyist having worked in state politics previously. SUU’s training is entitled, “Approaching Your Legislator.”

NEXT MEETING TIMES.....Shad Sorenson
Wednesday, February 2, 2005---- UHESA Day at the Capital
Wednesday, March 16, 2005—UVSC at 1:00 pm

Pat made a motion to adjourn. Annette seconded. Vote was unanimous.

Meeting adjourned at 10:20.



MEETING - AGENDA
January 12, 2005

Utah Valley State College
Conference Call: 866-256-5096 Password: 6224

www.usu.edu/uhesa/

9:00 a.m.

Welcome and Roll Call

Shad Sorenson

Business Items

Shad Sorenson

- Approve minutes from November 3, 2004
Emailed: 13-Jan-05 (Barbara R.)
- Review UHESA financial reports
Emailed: 13-Jan-05 (Laurie S)
- Institutional Reports
Emailed: 13-Jan-05(Shad S.)

9:20 a.m.

UHESA Committee Reports

-Legislative

Butch Steffen

1. Board of Regents:
 - a. Today
 - b. Next Meeting, March 17-18 (Dixie)
2. UHESA Day:
 - a. Board of Regents
 - b. Higher Education Appropriations Committee
 - c. Flags or Cards
 - d. Directions/Map/Parking
 - e. Scheduling
 - f. Senate/House Chambers
3. Letter to Legislators:
4. Contacting Legislators:

-Media and Public Relations

Jill Ormond Whitaker

1. E-Newsletter
2. Website Review

9:40 a.m.
“Hot Issues” on Your Campus Affecting Staff

Round Table

10:00 a.m.
Next/Future Meeting Agenda Items

Shad Sorenson

Thank YOU for attending. Drive home safely.

Future Meeting Schedule

February 2, 2005

March 16, 2005

April 27, 2005

June 22, 2005

August 4&5, 2005

All meetings will be available via conference call or Bancom

Barbara Rodriguez - Committee Appointments

From: "Butch Steffen" <Butch.Steffen@slcc.edu>
To: "Rob Snow" <rsnow@dixie.edu>, "Clint Mosher" <mosercl@uvsc.edu>, "Jake Johnson" <johnsonj@suu.edu>, "Jim White" <JWhite@sa.utah.edu>, "Kelli Curtis" <kelli.curtis@ceu.edu>, "Liz Allred" <lizall@biology.usu.edu>, "Louis Brackett" <Louis.Brackett@slcc.edu>
Date: 11/4/2004 4:26:56 PM
Subject: Committee Appointments
CC: "Teresa McKnight" <mcknight@cc.usu.edu>, "Annette Murray" <murray@suu.edu>, "Barbara Rodriguez" <rodriguez@suu.edu>, "Butch Steffen" <Butch.Steffen@slcc.edu>, "Candace Busby" <cbusby@weber.edu>, "Candace Marks" <marksca@uvsc.edu>, "Cindy Stokes" <CSTOKES4@weber.edu>, "Geniva Brooks" <geniva.brooks@ceu.edu>, "Jeff Martinez" <jmartinez2@weber.edu>, "Jill Ballard" <jballard@purchasing.usu.edu>, "Kathy Marlock" <marlock-k@ugs.utah.edu>, "Keenan Adcock" <Keenan.Adcock@slcc.edu>, "Laurie Sullivan" <sullivan@dixie.edu>, "Louise Bridge" <bridgelo@uvsc.edu>, "Marcus Trinite" <marcus.trinite@hsc.utah.edu>, "Marsha Howell" <M-HOWELL@purchasing.usu.edu>, "Mike Jorgensen" <michael.jorgensen@snow.edu>, "Milt Johnson" <jmj@cc.usu.edu>, "Nancy Collinwood" <NCOLLINWOOD@weber.edu>, "Patsy Albertson" <Patsy.Albertson@slcc.edu>, "Shad Sorenson" <sorensesh@uvsc.edu>, "Stacie Gomm" <Stacie.Gomm@usu.edu>, "Susan Garner" <sgarner@dixie.edu>

Greetings,

I spent some time today with District 29 Representative Brent Goodfellow, who for the past 2 years has been the Minority Whip Leader in the House of Representatives. For those that don't know the minority party is the Democrats, which makes the Republicans the majority party.

Rep. Goodfellow had informed that they (the legislators) will be voting for leadership of the parties tomorrow. Once the leadership for the parties has been determined then these leaders will appoint individuals to the committees. For the most part this voting process is strictly internal to the legislators themselves.

These new Leaders and Committee Members (including appointments to the Chair) will be published approximately November 16, 2004. Each Committee will have a Chair that represents the House and one that represents the Senate. For example: Senator Gladwell was the Co-Chair of the Higher Education Appropriations Committee. Since Senator Gladwell did not run this year then there will be a new appointment that will represent the Senate.

It is quite interesting how the leadership is determined.

Hopefully Rep. Goodfellow will win his leadership position back because Rep. Goodfellow works at SLCC which of course is a Higher Education institution ☺

Butch.

Quote: "Sometimes, I think, the things we see are shadows of the things to be; That what we plan we build."

Author: Phoebe Cary