

UHESA Meeting #37
March 13, 2008
1:00 p.m. – 2:00 p.m.

WELCOME and BUSINESS ITEMS.....Jennifer Evans

Meeting called to order at 1:05 pm.

College of Eastern Utah:	No one in attendance
Dixie State College:	No one in attendance
Salt Lake Community College:	Butch Steffen and Diana Harvey
Snow College:	Mike Jorgensen, Jim Kittelsrud & Jeff Serrine
Southern Utah University:	No one in attendance
University of Utah:	No one in attendance
Utah State University:	Jill Ballard, Karen Hoffman & Betsy Newman
Utah Valley State College:	Clint Moser
Weber State University:	Jennifer Evans

BUSINESS ITEMS.....Jennifer Evans

Meeting called to order at 1:05.

- Approval of Minutes from January 9th meeting
Betsy made a motion to accept minutes with amended changes, Mike seconded. Vote was unanimous.
- Approval of Minutes from February 7th meeting
Karen made a motion to accept minutes with amended changes, Diana seconded. Vote was unanimous.

UHESA LEGISLATIVE COMMITTEE.....Butch Steffen

- UHESA Day went very well. We had good participation.
- Jeff commented that one of the Legislators said to him that he would basically try to help us, but in regards to the COLA it is up to the Board of Regents. He wondered if it would be a good idea to include them somehow. Butch said that it isn't totally accurate because the Executive Appropriations Committee, when they get the draft budget in the fall, the budget is built upon the salary recommendations including COLA. They usually start with a base amount on the COLA Money. The Board of Regents in the past has not listed a figure in terms of what expectation they have for salary. He thinks that what the

Legislator that made the comment was talking about is the monies that are appropriated, there is some discretion as to what the Board of Regents can do, but it is more in the discretion of the Institution President's as far as what they can do. Butch will check on it.

- Butch sent out an email with a newspaper article with the wrap up. We will get a 2% COLA, 1% merit and 2.5% Health Benefits or discretionary funds to be used by the Institution Presidents.
- House Bill 241 – Instate Tuition Bill died in the rules committee.
- House Bill 284 – Merger with SLCC/Tooele was put into interim committee for further study.
- Senate Bill 103 – 20 million dollar enhancement with 2 million going to UVU, it got paired down. The 2 million will allow UVU to start a master's program.
- Senate Bill 180 – Regent Scholarship Program was asking for 50 million dollars for seed money. Not sure if they received it. Asked for 7 million to run the program but it was cut down to \$900,000. Butch will follow up on it.
- We need to send out “Thank you” notes to our Legislators thanking them for their work and the increase that we got. It was decided to send a blanket to all legislators and then each institution could follow up with their individual legislators. Butch will draft a thank you note.

NEW BUSINESS ITEMS.....Committee

- UHESA annual conference will be held on July 31 – Aug 1 at SLCC.
- May 16, 2008 we will meet at U of U. We will start at 10:00 a.m. until 2:00 p.m. They have a newly remodel conference room that has been reserved, convenient parking, and they are working with a caterer to provide us our Lunch. More information to come.
- Betsy Newman was asked to take Nancy Jarvis' place as webmaster. She is a graphics designer, editor and writer at USU. She is already trained in the area. A motion was made by Diana to approve Betsy as the new UHESA webmaster. Jeff seconded. The vote was unanimous.
- The website will be put on the agenda for May. We can have the website up and then we can look at it and make comments. Butch would like to get the Legislative workbook back on the website. It was an excellent tool on the previous website. Betsy will look into it.

- Betsy was wondering what the University's Tobacco Policy is at each institution. USU's student association has brought forth a resolution to ban all tobacco products, the use and sale of them on campus. SLCC's student association also brought it forward, but it didn't go anywhere. They did recently put in new rules that you have to be 25 feet away from a door or they will ticket you if you are not. Snow College's student association brought it up as well, it didn't go anywhere except to think about it. There were a lot of questions on how to enforce it. UVSC does not sell any tobacco on campus. You have to be at least 30 feet from any building. At Weber State the only thing they have in Policy is smoking in any unauthorized location on University premises in violation of State Law. Their student officers brought it up, but they haven't heard of the outcome.
- Job Termination (at will as opposed to not). This issue was brought up on UHESA day. All institutions have policies in place. At most institutions there is a very strict process in place. The issue came from SLCC where they didn't have a policy or they weren't following the policy. Diana at SLCC said that they have a policy in place, because it took her a year and a half to get someone fired. Jennifer brought up that there are many reasons that someone can be fired. It sounds like we need to educate everyone and let them know that there is a process that is followed and we can refer them to the policy.
- Another issue that was brought up on UHESA day is how our officials of each association are elected. It was decided that everyone was to email Jill with their link to their association website. If it isn't on the website then you need to email Jill with the information. Then she will get the information to everyone. Butch will contact Dixie, SUU and CEU about getting the information.
- It was brought up that we need to try and have a place where we can list some of items we have looked into so when someone leaves and the new person comes in they can find the information and not have to do the research again. Clint has set up an account in goggle docs where he has created a spreadsheet. A yahoo group may work better. We could use the email list we have know, but we need to take the information and put it on the UHESA website so other people can look at it and there is some history there. Jennifer brought up that many of the policy's change and she would be cautious about putting information on the website that may change and it wouldn't be correct. Butch suggested that we consider doing an Electronic Newsletter and then it could be forwarded to others. We need to get the word out to all UHESA members who we are and what we do. We need discuss how to enhance our communication beyond the UHESA board. One idea was that we can get the minutes up on the website every month so that the information is there. It will be dated so everyone will know when things were looked at and if they want to check into them again they can. Jill can get all the minutes and agendas to Betsy for her to add to the website.
- It was decided that we wouldn't bring the gifts to exchange on UHESA Day. The gifts that were brought to that meeting will be taken to the meeting at the U of U.

- We need to look at the Logo on the UHESA card again. Most people don't like the new one. We can look at it at the meeting at the U of U.

Motion was made by Karen and Mike to adjourn. It was seconded by Betsy.

Meeting was adjourned.

Next meeting will be Wednesday, April 9, 2008

Via conference call